

MARBLEHEAD MUNICIPAL LIGHT COMMISSION  
Thursday, January 29, 2015  
80 Commercial Street, Marblehead, MA

Minutes

Present for the meeting were: Chairman Hull, Commissioners Homan, Kowalik and Tumulty, General Manager Hadden, Manager of Finance Dugan and Business Assistant Stone.

- 1) Chairman Hull opened the meeting at 4:10 P.M. and proceeded with agenda item one – Approve minutes of the December 16, 2014 meeting.

It was moved by Commissioner Tumulty, second by Commissioner Homan and unanimously.

Vote #2015-1

Voted: To approve the minutes of the December 16, 2014 Commission Meeting as presented.

- 2) Chairman Hull proceeded with agenda item two – Financial Reports.
  - a) Manager of Finance Dugan distributed to and discussed with the Commission the departments November 2014 Operating Statement and the December 2014 Accrued Operating Statement.
  - b) Manager of Finance Dugan informed the Commission that the Purchased Power Adjustment for January 2015 will be increased to .16 cents per Kwh for all customers.
  - c) Manager of Finance Dugan informed the Commission that our 2013 annual audit is complete and we are getting ready for the 2014 annual audit.

- d) Manager of Finance Dugan informed the Commission that we are still working on the 5 Year Budget and Work Plan to present to the Commission soon.
- 3) Chairman Hull proceeded with agenda item three – General Manager’s Report.
- a) General Manager Hadden informed the Commission that the Neck Circuit Project is progressing along as the new hendrix is up and energized and cut over and the project is about seventy percent done.
  - b) General Manager Hadden informed the Commission that we had a noisy transformer problem on Seaview Avenue recently and it was changed out before Christmas.
  - c) General Manager Hadden informed the Commission that we had an accident on Churchill Road on Christmas night which knocked a transformer off the pole and had to be replaced.
  - d) General Manager Hadden informed the Commission that we recently had an outage on Leo Road as well.
  - e) General Manager Hadden informed the Commission of a recent accident on Follett Street involving a padmount transformer spill in which Clean Harbors had to get involved which cost us over \$30,000 and will be submitted to insurance for reimbursement to the department.
  - f) General Manager Hadden informed the Commission that we were very fortunate during the recent blizzard to only experience two outages; one on Crowinshield Road and the other on Stonybrook Road.
  - g) General Manager Hadden informed the Commission of a proposal from the girls in the business office to change the office hours to something similar to the rest of the town offices to get out early on Friday afternoons. The Commission tabled it for further discussion at a future meeting.
  - h) General Manager Hadden informed the Commission that he would like to buy more LED street lights and install them down Atlantic Avenue to Essex Street and back up Pleasant Street.
  - i) General Manager Hadden informed the Commission that he would like to get some prices on new regulators for the Neck Circuit Project and install them as well.

j) The Commission had a discussion about the website vendor options and how we are going to redesign or update it going forward and how much control we want over the website maintaining it and being responsible for it. Commissioner Kowalik and Energy Services Adviser Snow will work together on it.

4) Chairman Hull proceeded with agenda item four – Solar presentation with NRG Solar.

Chairman Hull informed the Commission that the presentation had to be tabled to a future date due to an unforeseen emergency.

5) Chairman Hull proceeded with agenda item five – Assistant General Manager vote.

Upon completion of discussion it was moved by Commissioner Homan, second by Commissioner Tumulty and unanimously.

Vote #2015-2

Voted: Subject to approval by Town Council on the job description, recommend to accept Bill Snow as Assistant General Manager.

Upon completion of discussion it was moved by Commissioner Tumulty, second by Commissioner Homan and unanimously.

Vote #2015-3

Voted: A pay adjustment of \$80.00 per week for the Assistant General Manager position.

The Commissioners had a discussion with two customers, one being Laurel Perry of 162 Jersey Street and the other being Anthony Martin of 159 Jersey Street regarding solar power and the use of solar panels on the roof as an electricity source for them and what they may have to do to enter into some sort of agreement with MMLD.

The Commission needs to check with Energy Services Adviser Snow on the status of any type of agreement and revisit the fifty percent criteria that was discussed in regards to solar installations with customers and find some sort of balance here. This will be tabled to a future meeting.

6) Chairman Hull requested a motion to adjourn.

It was moved by Commissioner Tumulty, second by Commissioner Kowalik and unanimously.

Vote #2015-4

Voted: To adjourn this meeting at 6:32 P.M.